

# RULES

of the

## Bridport & West Dorset Golf Club



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# INDEX

RULE No.	SUBJECT	PAGE(S)
1.	Name	3
2.	Status	3
3.	Officers	4
4.	Rules	5
5.	General Meetings	6 & 7
6.	Members Addresses	7
7.	General Committee	8 & 9
8.	Membership	10 & 11
9.	Subscriptions	12
10.	Visitors	13
11.	Discipline	14
12.	Dress	15
13.	Opening of the Clubhouse	15
14.	Purchase of Intoxicating Liquor & Gaming	15
15.	Dogs	15
16.	Course	15
17.	Gratuities	16
18.	Complaints	16
19.	Clubhouse Notices etc.	16
20.	Rules of the Game	16
21.	Headings	16

# **BRIDPORT & WEST DORSET GOLF CLUB RULES**

## **1. NAME OF THE CLUB**

1.1 The club shall be called “The Bridport and West Dorset Golf Club”.

## **2. STATUS**

**2.1** The Club, administered by the members for the members, is a proprietary Club of which the Bridport and West Dorset Golf Club Ltd., (in these rules called the Company), are the Proprietors. All entrance fees, subscriptions and other payments including bar profits by members and temporary members become the property of the Company and the Company shall be solely responsible for the provision of the Clubhouse and all things necessary for carrying on the Club. The funds and assets of the Club and Company, except the social funds and competition funds, shall be the responsibility of the Board of Directors, which subject to Rule 3.5 shall consist of the Directors, two of whom shall be the Chairman of Green and Chairman of House, with the Honorary Treasurer of the Club and the Club Secretary being ex-officio. Six members shall form a quorum.

**2.2** At a General Meeting of the Club, nine Full Members shall be nominated to serve as Directors of the Company, three of whom shall retire in rotation every three years and will be eligible for re-election.

**2.3** The Articles of Association provide that the qualification of every Director shall be the holding of Loan and/or Shares and/or Debenture to the total nominal value of at least £75 of the Company and Membership of the Club.

### **3.OFFICERS**

**3.1** The President, Honorary Treasurer and Chairman of Social shall be elected annually, with the Chairman of Green, Chairman of House and Match Secretary to be elected to serve for three years, at the Annual General Meeting or can be elected at an Extraordinary General Meeting (see rule 5.6) following non-election at the Annual General Meeting and the Honorary Treasurer shall be paid such annual sum as the Annual General Meeting agrees from time to time for out-of-pocket expenses.

**3.2** The Vice-Captain shall be nominated by the Captain, subject nevertheless to the approval of the General Committee, for election by members at the Annual General Meeting. If the Captain shall fail to nominate a successor or shall fail to obtain the approval of the General Committee to the person nominated, a Vice-Captain shall be appointed by this Committee for election by members at the Annual General Meeting.

**3.3** The Captain, the Ladies' Captain, the Honorary Treasurer and the President shall be Honorary Members of the Club during their term of office.

**3.4** The General Committee shall consist of the President, and the Captain, the Vice-Captain, the Ladies' Captain, Honorary Treasurer, Chairman of Green, Chairman of House, Veteran's Section representative and Club Secretary. Also 3 ordinary full members of the Club to be elected at the Annual General Meeting of the Club for a period of three years at the end of which they shall retire and shall be eligible for re-election.

**3.5** For as long as any Member's Loans are due to be repaid by the Company, one of the Trustees of the Loanholders, elected by them, shall be an ex-officio member of the Board of Directors. Rule 7.6 shall not apply to a casual vacancy caused by the death or retirement of such Trustee.

## **4. RULES**

**4.1** These rules or any of them may be added to, repealed or amended by resolution at any Annual or Special General Meeting provided that no such resolution shall be deemed to have been passed unless it be carried by a majority of not less than two-thirds of the members voting thereon (and unless the company shall have previously given its assent thereto). Any rule passed by a General Meeting shall not become effective until assented to by the Company and shall not be implemented until the Licensing Authority have approved the said amendment or alteration.

**4.2** Except as mentioned in Rule 4.3, no new rules shall be made, or any existing Rule altered, except with the support of at least two-thirds of the members voting at a General Meeting, or at a Special Meeting called for that purpose. Fourteen days' notice of the intention to propose any new Rule or alteration of an existing Rule with the effect thereof, shall be given to the Secretary, who shall post a notice of the proposal in the Clubhouse, and also give seven days' notice to all members of the proposal.

**4.3** The General Committee shall have the power to alter Rule 10 at any time to comply with the requirements of the Licensing Authorities.

**4.4** Every Member shall be bound by and submit to the Rules of the Club.

## **5. GENERAL MEETINGS**

**5.1** At all General Meetings of the Club the President or in his absence the Chairman of the Company, and in his absence another Director selected by the Board, shall take the chair.

**5.2** Every Playing or Life Member present of 21 years of age and over shall be entitled to one vote upon every motion and in the case of equality of votes the Chairman shall have a second or casting vote.

**5.3** Voting at General Meetings may be by show of hands or ballot and the Board or General Committee may from time to time , decide a resolution or resolutions being proposed at a General Meeting, shall be decided by a postal ballot amongst all Members entitled to attend and vote at that meeting.

**5.4** Fifty Voting Members attending shall form a quorum at all General Meetings

**5.5** An Annual General Meeting of the Club shall be held at such time and place as shall be fixed by the General Committee. The business at the Annual General Meeting shall be:

- a. To receive from the General Committee a report on the general condition and progress of the Club during the preceding year.
- b. To elect members of the General Committee in accordance with Rule 3.4.
- c. To transact any business relating to the affairs of the Club of which due notice has been given in accordance with these Rules.
- d. To elect three Directors in accordance with rule 2.2.

**5.6** An Extraordinary General Meeting may be convened at any time by the Board of Directors, the General Committee or by 30 Playing or Life Members age 21 years and over or 20% of such Members, whichever is the lesser, giving seven days' notice thereof to the Members of the Club. The object of the Meeting shall be stated in the Notice.

**5.7** At least fourteen days' notice of any General Meeting, specifying the business to be transacted, and the day, place and hour of meeting, shall be notified to every Member by e-mail or letter and display on the club web site and notice boards.

## **6. MEMBERS' ADDRESSES**

**6.1** All notices required to be sent by any of these Rules to a member of the Club shall be deemed to be properly sent to them by posting the same, addressed to the address contained in the Club Register. Members shall give notice of any change of address, telephone number or email address to the Club Secretary.

## **7. GENERAL COMMITTEE**

**7.1** The General Committee shall meet at least once every three calendar months, at such dates and hours as they may determine. Five members shall form a quorum. The Chairman of the General Committee shall be the President. In the case of an equality of votes, the Chairman shall have a second or casting vote. Minutes of the proceedings of the General Committee shall be duly kept by the Secretary and signed by the Chairman.

**7.2** The General Committee shall approve members of the following sub-committees:

- a. A Green sub-committee, who shall be responsible to the General Committee for the maintenance of the Course and the care and maintenance of the tools, machines and buildings (other than the Clubhouse), operating within the allocated budget. It will be responsible also for the production of local rules as necessary for the Course.
- b. A House sub-committee, who shall be responsible to the General Committee for the maintenance and administration of the Clubhouse, and the supervision of the Bar and Catering arrangements, operating within the allocated budget.
- c. A Match, Competition and Handicapping sub-committee, who shall be responsible to the General Committee for the arrangements of matches, the arranging and conducting of competitions and the allotting of playing handicaps to members.
- d. A Social sub-committee, who shall be responsible to the Chairman of House for all social activities.

**7.3** The General Committee may appoint further sub-committees it may consider necessary. The decisions of the sub-committees shall be passed to the Secretary for implementation. Sub-committees will consist of members of the General Committee or ordinary Full Members of the Club as deemed desirable.

**7.4** The Captain will be an ex-officio member of each sub-committee.

**7.5** Any ex-officio or co-opted member to the General Committee or any sub-committee shall be allowed to vote.

**7.6** Any casual vacancy on the General Committee caused by death, retirement or resignation can be filled by this Committee, the person so elected by the General Committee to hold office for the remainder of the current year.

## **8. MEMBERSHIP**

**8.1** Membership of the Club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age, sex or disability except as a necessary consequence of the requirements of Golf as a particular sport. Candidates for membership of the Club shall be elected by a simple majority vote of the General Committee. A candidate must be proposed and seconded by two Members of the Club, both of whom must be responsible for their eligibility. The Proposer shall send the name of the Candidate in writing to the Secretary. The completed proposal form must, for not less than two days before consideration by the General Committee, be placed on the Club notice board. Persons may not be admitted to membership or be admitted as candidates for membership to any of the privileges of membership without an interval of at least two days between their nominational application for membership and their admission and persons becoming members without prior nominational application may not be admitted to the privileges of membership without an interval of at least two days between their becoming members and their admission. Alternatively, candidates for election may be considered on the submission of a satisfactory letter of introduction and recommendation from their previous Golf Club, or recommendation from this Club's Professional or Secretary.

**8.2** On election of a new member the Secretary shall notify the same in writing, furnish them with a copy of the Rules and request them to pay their Entrance Fee and first Subscription. No member shall enjoy any of the benefits or privileges of the Club until their subscription shall have been paid, and if such payment be not made within one month from the date of the Secretary's notice, the election shall be absolutely void, unless the Member shall show sufficient cause for such delay to the satisfaction of the General Committee.

**8.3** The Entrance Fee, where applicable, and the Annual Subscription for all categories of membership shall be such sums as the Company may decide from time to time. The fees and subscriptions currently in force and any amendments subsequently thereto shall be displayed on the Club notice board for the information of members.

**8.4** Country Members are those residing beyond a radius of 25 miles from the Club premises.

**8.5** Any prospective Candidates under 25 years of age may be elected as Junior members at the discretion of the General Committee. No one under fourteen years of age without a playing handicap shall be eligible to play except with an adult member of the Club over the age of eighteen years or the Professional.

**8.6** A Junior member, on attaining the age of 25 must, if he or she wishes to remain a member of the Club, be re-elected immediately, and pay the appropriate full subscription.

**8.7** A limited number of non-playing (Social) members may be elected.

**8.8** On the recommendation of the Board of Directors and the approval of the General Committee, a member may be elected an Honorary Life Member who shall be entitled to all privileges of Membership. Approval must be by two-thirds of the General Committee.

## **9. SUBSCRIPTIONS**

**9.1** The Club Subscription Year shall commence on 1<sup>st</sup> January annually.

**9.2** Any Member whose Subscription is unpaid by 31<sup>st</sup> January in any year or within one month after the date of their election shall not be entitled to any of the privileges of Membership, and notice shall be sent to them that if their Subscription be not paid within fourteen days their name will be posted In the Clubhouse. Such action however, shall not be deemed to have cancelled their liability, but the General Committee may remove their name from the List of Members without further notice. On application within three months of 31<sup>st</sup> January such persons may be re-admitted to Membership at the discretion of the General Committee and on payment of all arrears.

**9.3** Any Member wishing to resign his Membership must give notice in writing to the Secretary before the 31<sup>st</sup> January each year, and must pay all arrears due up to the preceding 31<sup>st</sup> December. In the event of his wishing to rejoin the Club he must be re-elected in the usual way.

## **10. VISITORS.**

**10.1 Visiting Golfers.** Members of other Golf Clubs, overseas golfers and non-member golfers will, on payment of a Green Fee, be regarded as a guest of the Club and be entitled to purchase alcohol at the Club bar. Names must be entered in the Green Fee book. No such visitors shall be allowed to play until the Green Fee has been paid.

**10.2** Subject to such conditions as the General Committee shall determine from time to time, a Member may introduce visitors to any part of the Club premises or property which is not specifically reserved for the sole use of Members. The General Committee shall have the right to withdraw the general privilege and to refuse admission to any particular visitor without giving any reason for its action. The General Committee may approve the use of the Club premises for a private function on not more than twelve occasions in any one calendar year.

**10.3** A Member introducing a visitor shall be responsible for entering their name in the Visitors' Book. No Visitor shall be supplied with intoxicating liquor except on the invitation of and in the company of a Member. Visitors must leave the Club before or at the same time as the member introducing them. The following shall not be admitted as visitors:

- a. Former Members who have been expelled;
- b. Persons who, having been nominated, have been refused Membership.

**10.4** Members are permitted to bring Visitors into the Clubhouse at any time and Visiting Teams shall be considered guests of the Club for the day.

**10.5** A playing member may introduce and play with up to three guest on any single occasion and the number of occasions shall not exceed six in anyone calendar year. Alternatively, a playing member may introduce guests in any single calendar year such that no one named person shall be introduced more than six times and the total number of guests introduced shall not exceed eighteen. A non member may not be introduced more than six times in a calendar year by a combination of players. Names of playing guests must be entered in the members Guests Green Fee Book together with the name of the members introducing them.

## **11. DISCIPLINE**

**11.1** The Disciplinary Committee shall consist of three members of the General Committee and they will be responsible for dealing with all matters referred to them by the General Committee or Board.

**11.2** If the conduct of any member, either within or without the Clubhouse shall, in the opinion of the General Committee or Board, be injurious to the character or interest of the Club, such Member shall be required to answer to the Disciplinary Committee who have the power to expel or suspend such Member.

**11.3** The charges must be outlined to the Member involved prior to his appearance before the Disciplinary Committee and at such hearing the Member, whilst not being entitled to legal representation may bring a witness. The Member will be entitled to present their case.

**11.4** The Disciplinary Committee's decision will be relayed to the Member either at the conclusion of the hearing or later and will be confirmed in writing. The Member has a right of appeal to the Board of Directors.

## **12 DRESS**

**12.** Members and their guests shall at all times maintain such reasonable standards of dress, in all parts of the Clubhouse and on the Course, as shall be determined by the General Committee. Details of such requirements shall be posted in the Clubhouse.

## **13. OPENING OF THE CLUBHOUSE**

**13.1** The Clubhouse will be open to Members at such hours as the General Committee may decide from time to time and post on the notice board at the main gate.

**13.2** The hours that the Clubhouse will normally be open throughout the year will be posted in the Clubhouse.

## **14. PURCHASE OF ALCOHOL AND GAMING**

**14.1** The Licensed Hours during which alcohol may be sold or consumed in the Clubhouse by all classes of Members and Guests will be arranged by the General Committee to conform with the Licensing Laws, and the hours posted in the Clubhouse. Only alcohol purchased at the Club may be consumed on the registered premises.

**14.2** Persons under the age of 18 years shall not be sold nor purchase or consume alcohol or play the gaming machines on the registered premises.

**14.3** No alcohol shall be supplied by or on behalf of the Club for consumption off the premises, except to a member in person.

## **15. DOGS**

**15.1** Dogs shall not be allowed in the Clubhouse nor, except on a leash, on the Course.

## **16. COURSE**

**16.1** No unauthorised motor vehicles, horses or carriages shall be allowed on the Course.

## **17. GRATUITIES**

**17.1** Members are not permitted to give gratuities to any person employed by the Club.

## **18. COMPLAINTS**

**18.1** All complaints shall be made in writing to the Secretary who, if he shall be unable to deal with them, shall submit them to the relevant Committee, General Committee or the Board whose decision shall be final. In no instance shall a servant of the Club be given orders or be reprimanded directly by a Member.

## **19. CLUBHOUSE NOTICES ETC**

**19.1** No paper, notice or placard, written or printed, shall be exhibited, put in the Clubhouse or in any way brought to the notice of Members and no raffle tickets shall be sold or other fund raising promoted on the Club premises without the sanction of the General Committee/Club Secretary.

## **20. RULES OF THE GAME**

**20.1** The Club and its playing members will observe the rules of the game of golf as approved from time to time by the Royal and Ancient Golf Club of St. Andrews, subject to such additions and modifications as the General Committee may consider necessary to meet the requirements of the Club. A list of such additions and alterations which shall take effect as Local Rules of Golf shall be posted in the Clubhouse together with a set of Rules of Golf authorised by the Royal and Ancient Golf Club of St. Andrews.

## **21. HEADINGS**

**21.1** The headings to these Rules are for ease of reference only and shall not be taken into account in their interpretation.